



BARTLETT, PRINGLE & WOLF, LLP

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS



BPW voted one of the Best Places to Work, three years in a row!

Founded in 1948, Bartlett, Pringle & Wolf, LLP is the leading accounting and consulting firm on the Central Coast, offering a unique blend of both individual and business accounting solutions. From tax to audit and estate planning to bookkeeping and client accounting services, BPW provides a full suite of services and a depth of resources to meet the needs and expectations of our clients.

We pride ourselves on the quality of service we provide, the expertise we lend, and the partnership we build with our clients in helping them to achieve their life goals.

Visit our website to learn more about BPW at www.bpw.com.

Senior Tax Accountant

We are currently seeking a Senior Tax Accountant who enjoys working in a team environment and has the ability to interact with a variety of clients in a professional and courteous manner. Excellent communication skills and strong attention to detail are a must.

Qualifications:

This is a full-time position. It is desired that the candidate have their CPA or is a CPA candidate, with 3–5 years of tax preparation experience at a local or national accounting firm, and at least 2 years of mid-level compliance work.

Job Functions:

- Prepares tax returns of increasing complexity
- Estimates tax for individuals and corporations
- Collects data from clients as part of the return preparation process
- Begins to review less complex tax returns
- Researches tax issues of increased complexity
- Responds to moderately complex IRS notices
- Assist with preparation of communication to client regarding compliance-related issues
- Begins to identify tax planning ideas and shares ideas with management; may prepare written client communication stating recommendations
- Follows established business processes and practices and helps to identify ways to improve them
- Able to identify ethical, independence and/or conflict issues; refers to management immediately
- Utilizes and develops a basic understanding and working knowledge of various tax programs and of requisite software and internal work flow/procedures
- Maintains confidentiality in all client matters

- Familiarity with IRS Circular 230 Regulations Governing the Practice of Attorneys, Certified Public Accountants, Actuaries and Enrolled Agents Before the IRS and the AICPA Professional Code of Conduct

Client Service/Relationship:

- Increased level of interaction with client during an engagement; may be sought out by client to answer questions
- Seeks an understanding of the client's business; studies business organizational structure including products, services, systems, and/or competitors

In addition to our downtown Santa Barbara location and our beautiful work environment, we offer competitive pay and benefits, including health insurance benefits, a 401(k) Plan, a Flexible Benefit Plan, profit-sharing and bonus opportunities. We also place a high value on quality of life and are proud to offer flexibility with work schedules.

If you believe that you are an ideal candidate and have an interest in joining our team, please email your cover letter and resume to hr@bpw.com.

We are an equal opportunity employer, and we encourage diversity in our workforce.